



mti physical therapy

PROVIDING ONE-TO-ONE CARE

CANCELLATION / NO SHOW POLICY

Effective March 2013

In order to serve you better and ensure the absolute highest quality patient care, our office has instituted a new cancellation policy.

This policy is to ensure that our low volume practice model (one patient per hour per therapist) will be able to continue.

Please review the following policy. Should you have any further questions, please consult with your therapist.

Thank you for your cooperation.

If you cannot make it to your appointment please contact our office at least **24 hours** in advance to cancel your appointment. If you do not cancel 24 hours in advance you will be charged a no-show fee.

First late cancelation fee will be **\$65**, and **\$120** thereafter.

If you miss 3 appointments without proper notice, all future appointments will be canceled. You will only be allowed to schedule **one** appointment at a time until fees are paid in full. Once fees are paid, you will be able to schedule appointments in advance.

No fees will be waived. Special circumstances will be handled in a case by case basis. If you intend to dispute the charge, you should speak with your therapist at the next appointment.

Patient Name: _____

Signature: _____

Date: _____